



Lymm Angling Club (LAC) - Privacy and Data Protection Policy

Lymm Angling Club (LAC) is a privacy conscious organisation and is strongly committed to its member's right to privacy.

How does the Data Protection Act affect the records kept by LAC?

The Data Protection Act 1998 states that those who record and process personal information must be open about how the information is used and must follow the eight principles of 'good information handling'. These principles state that data must be:

- Fairly and lawfully processed.
- Processed for limited purposes.
- Adequate, relevant and not excessive.
- Accurate.
- Not kept for longer than is necessary.
- Processed in line with your rights.
- Secure.
- Not transferred to countries without adequate protection.

By law, organizations have to keep to these principles. If you believe in any way that LAC is not processing your personal data in accordance with these principles, please contact the Club Secretary either by email secretary@lymmanglersclub.com or by post to:

**Club Secretary,
Lymm Angling Club,
P.O. Box 499,
Sale,
M33 0DZ**

How does LAC collect data?

LAC collects personal data through web based and paper based application forms, renewal forms, membership surveys and occasionally via email or telephone. All personally identifiable information provided to LAC is processed in accordance with the principles of the Data Protection Act 1998.

Is information passed to third parties?

LAC only discloses information to third parties if explicitly required to do so by UK law. LAC will obtain your consent before passing on any information to any third parties. LAC does not collect or compile personally identifying information for dissemination or sale to external parties for marketing purposes.

Who is allowed to see my information?

All records held by LAC will only be made visible to active LAC committee members with a need for that information.